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The U.S. Government's Global Hunger & Food Security Initiative

Feed the Future Zone of Influence Survey

Social Science Interviewer Training

Questionnaire Guidance



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Module 6

Empowerment in Agriculture



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QUESTIONNAIRE GUIDANCE

Survey module

- Module 6W Empowerment in Agriculture—Primary Female Decisionmaker
- Module 6M Empowerment in Agriculture—Primary Male Decisionmaker



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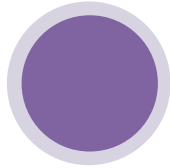
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MODULE 6

Objective



To measure the inclusion of women in agricultural sector growth

Who responds to this module?

- The primary adult (age 18 or older) female and male decisionmakers in the household.
 - The primary adult female decisionmaker will respond to Sub-modules 6.1–6.6B.
 - The primary adult male decisionmaker will respond to Sub-modules 6.1(M)–6.6B (M).
- If there is not a primary adult female decisionmaker in the household, do not use Sub-modules 6.1–6.6B.
- If there is not a primary adult male decisionmaker in the household, do not use Sub-modules 6.1(M)–6.6B(M).





MODULE 6

Module sections

- 6.1 Individual identification
- 6.2 Role in household decisionmaking around production and income generation
- 6.3A Access to items that can be used to generate income
- 6.3B Access to credit
- 6.4B Group membership
- 6.6A Time allocation
- 6.6B Satisfaction with time allocation





MODULE 6

Module notes

- The primary adult female decisionmaker should **only be** interviewed by a female interviewer.
- The primary adult male decisionmaker can be interviewed by a female or male interviewer.
- Interview these respondents in private or where other members of the family cannot overhear or contribute answers.
- The sub-modules for male and female respondents are almost identical, so only the female sub-modules will be presented here, with any differences between the male and female sub-modules noted for individual questions.





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MODULE 6

Sub-module 6.1: Individual identification

The purpose of this sub-module is to:

- Confirm that the respondent is eligible to be interviewed for this module
- Determine the respondent's age and marital status



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MODULE 6

Items 600C–D: Respondent's ID and consent

Item 600C: NAME AND LINE NUMBER OF RESPONDENT CURRENTLY BEING INTERVIEWED

- Refer to Module 1 to ensure that you are interviewing the correct respondent.
 - The primary adult male decisionmaker is on Line 01.
 - The primary adult female decisionmaker is on Line 02.

Item 600D: OBTAIN CONSENT. DOES [NAME] AGREE TO PARTICIPATE IN THE SURVEY?

- Confirm or obtain consent from the respondent.





MODULE 6

Item 600E: Ability to be interviewed alone

ABILITY TO BE INTERVIEWED ALONE (SELECT ALL THAT APPLY)

- Record whether other family or community members were present while the interview was conducted.
- Be sure to select all applicable response options.
- It is important to know if others present were adults or children.
- Respondents may answer questions more freely in front of young children compared to how they might respond in front of other adults.
- Respondents also may answer some questions less freely if adult men are present.





MODULE 6

Items 6.101–6.104: Age verification

Item 6.101: “In what month and year were you born?”

Item 6.102: “Please tell me how old you are. What was your age at your last birthday?” RECORD AGE IN COMPLETED YEARS.

- If respondent knows age, skip to Item 6.104.

Item 6.103: “Are you 18 years old or older?”





MODULE 6

Items 6.101–6.104: Age verification (cont.)

Item 6.104: CHECK 6.101, 6.102, AND 6.103 (IF APPLICABLE): IS THE RESPONDENT 18 YEARS OLD OR OLDER?

IF THE INFORMATION IN 6.101, 6.102, AND 6.103 CONFLICTS, DETERMINE WHICH IS MOST ACCURATE USING THE AGE/YEAR OF BIRTH CONSISTENCY CHART AND GUIDANCE FROM YOUR INTERVIEWER'S MANUAL.

- If either 'NO' or 'DON'T KNOW' is selected:
 - The person is not eligible to be interviewed for the rest of Module 6.
 - Tactfully end the module and select 'INELIGIBLE AGE' as the module outcome.





MODULE 6

Items 6.105–6.107: Marital status

Item 6.105: “Are you currently married or living together with a man as if married?”

- If ‘NO’ or ‘DON’T KNOW,’ skip to Sub-Module 6.2.

Item 6.106: “Have you ever been married or lived together with a man as if married?”

- If ‘NO,’ skip to Sub-Module 6.2.

Item 6.107: “What is your marital status now: are you widowed, divorced, or separated?”

If you are interviewing the primary adult male decisionmaker, you will use “woman” instead of “man” in Items 6.105 and 6.106.

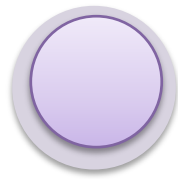




MODULE 6

Sub-Module 6.2: Role in household decisionmaking around production and income generation

Objective



To collect information on the respondent's participation in household decisionmaking, particularly with regard to work activities for production and income generation

Research has shown that when women participate in this type of household decisionmaking, household members' well-being is enhanced.

There are five items in the sub-module: 6.201 to 6.205 that you will ask about the listed activities (A–H).





MODULE 6

Sub-Module 6.2: Instructions

- Read the introductory statement: “Now I’d like to ask you some questions about your participation in certain types of work activities.”
- Beginning with activity A, work in order, one activity at a time (A–H).
- Read aloud the activity description for the activity code to the respondent.
- Ask Item 6.201.
 - If ‘NO,’ skip to the next activity.
 - If ‘YES,’ ask Items 6.202





MODULE 6

Sub-Module 6.2: Activity descriptions

#	Activity	Description
A	Household crop farming	growing food to be eaten by the household members
B	Cash crop farming	growing food for sale
C	Livestock	oxen, cattle, goats, pigs, and sheep
D	Non-farm economic activities	activities such as self-employment, running small business, and buy-and-sell
E	Wage and salary employment	work that is paid for in cash or in-kind, (agriculture or other wage work activities)
F	Fishpond culture	raising fish in ponds (feeding, breeding, growing, and harvesting the fish in a planned way)
G	Major household expenditures	large appliance for the house like refrigerator
H	Minor household expenditures	food for daily consumption or other smaller items





MODULE 6

Item 6.201: Activity participation

“Did you yourself participate in [ACTIVITY] in the past 12 months?”

- **Purpose:** To find out whether the respondent participated in each activity during the **past 12 months**
- Communicate clearly to the respondent that this question is about the entire past 12-month time period.
- Re-emphasize the recall period if you think that the respondent is confused.





MODULE 6

Item 6.202: Decisionmaking

“When decisions are made regarding [ACTIVITY], who is it that normally takes the decision?” (SELECT ALL THAT APPLY.)

- **Purpose:** To identify which household members have the authority to provide input or make decisions about the listed activities
- If decisions are made by more than one person, select all applicable responses:
 - Self
 - Partner/spouse
 - Other household member
 - Other non-household member
- If the activity is not performed in the household, select “NOT APPLICABLE.”





MODULE 6

Item 6.202A: Check on previous question

FILTER: CHECK 6.202A:

- If the **ONLY** response is 'SELF,' go to the next activity.
- Otherwise, ask Item 6.203.





MODULE 6

Item 6.203: Decisionmaking input—activity

“How much input did you have in making decisions about [ACTIVITY]?”

- **Purpose:** To find out how much input the respondent had in making decisions for each activity during the past 12 months
- **Input**—idea, information, or suggestion given for a plan or in a discussion
- Respondents may give multiple responses. Enter the response that is true most of the time.
- Remain neutral if you probe for a response that fits one of the categories:
 - No input or input into very few decisions
 - Input into some decisions
 - Input into most or all decisions
 - No decisions made





MODULE 6

Item 6.204: Personal decisionmaking

“To what extent do you feel you can make your own personal decisions regarding these aspects of household life if you want(ed) to?”

- **Purpose:** To find out whether the respondent feels at liberty to make her own independent decisions regarding the specified activities
- Remain neutral if you need to probe for a response that corresponds with a response category:
 - Not at all
 - Small extent
 - Medium extent
 - High extent





MODULE 6

Item 6.205: Decisionmaking input—activity income

“How much input did you have in decisions on the use of income generated from [ACTIVITY]?”

Purpose: To find out how much input the respondent had in making decisions about the use of the income generated from each activity during the past 12 months

Income generation—to make, influence, or cause there to be more money, wages, or salary

- Respondents may give multiple responses. Enter the response that is true most of the time.
- Remain neutral, and probe for a response that fits one of the categories

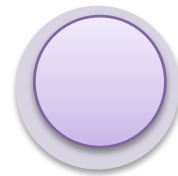




MODULE 6

Sub-Module 6.3A: Access to items that can be used to generate income

Objective



To collect information on the household's ownership of assets that could be used to generate income, which in turn is expected to result in an improved household economic status

Productive capital—any assets that produce income for the household

Asset—an item that has an exchange value or can be sold for cash





MODULE 6

Sub-Module 6.3A: Instructions

- Read the introductory statement: ““Now I’d like to ask you about your household’s ownership of a number of items that could be used to generate income.”
- Beginning with Item A, work in order, one activity at a time (A–N).
- Ask Item 6.301.
 - If ‘NO,’ skip to the next item.
 - If ‘YES,’ ask Item 6.303 and then go to the next item.





MODULE 6

Sub-Module 6.3A: Instructions (cont.)

- Do not double-count assets. Include each asset in one category only.
- Count an asset if it is broken at the time of interview as long as the asset can be fixed or sold—and therefore has some value to the individual or household.
- Many questions ask about who makes decisions about the items. Record who makes those decisions ***MOST OF THE TIME.***





MODULE 6

Item 6.301: Asset access

“Does anyone in your household currently have any [ITEM]?”

- **Purpose:** To determine whether anyone in the household has each of the listed asset items
- This question intends to get at access to, or use rights over, certain assets, but not necessarily ownership of or title to an asset.
- If ‘YES,’ continue asking item 6.303
- If ‘NO,’ skip the to the next item.

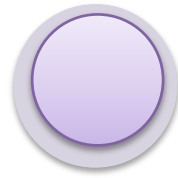




MODULE 6

Sub-Module 6.3B: Access to credit

Objective



To collect information about the household's experience in borrowing money from various lending groups

There are three items in the sub-module: 6.308, 6.309, and 6.310 that you will ask about the listed lending sources (A–E).





MODULE 6

Sub-Module 6.3B: Instructions

- Read the introductory statement: “Next I’d like to ask about your household’s experience with borrowing money or other items in the past 12 months.”
- Beginning with lending source A, work in order, one source at a time (A–E).
- Ask Item 6.308.
 - If ‘NO,’ skip to the next activity.
 - If ‘YES,’ ask Items 6.309 and 6.310 and then go to the next activity.





MODULE 6

Lending groups

- **Non-governmental organization (NGO):** an organization that does not include any government or government-appointed representatives in its leadership
- **Informal lender:** a private lender or a person who does not belong to a bank or an organization
 - Generally lend money for a higher interest rate
 - Use formal debt agreement terms or create their own style of informal debt agreements, which can include labor instead of payment
 - Accept collateral that banks would not accept or barter as payments in kind





MODULE 6

Lending groups (cont.)

- **Formal lender:** a lender that provides a formal debt agreement that includes the loan amount, payment schedule, late fees, and interest rate (e.g., banks or other formal financial institutions)
- **Group-based microfinance or lending:** a source of financial services for entrepreneurs and small businesses lacking access to more formal banking and related services. The two main mechanisms for are:
 1. Relationship-based banking for individual entrepreneurs and small businesses
 2. Group-based models, in which several entrepreneurs come together to apply for loans and other services as a group





MODULE 6

Items 6.308–6.310: Access to credit

Item 6.308: “Has anyone in your household taken any loans or borrowed cash/in-kind from [SOURCE] in the past 12 months?”

Item 6.309: “Who made the decision to borrow from [SOURCE]?” (SELECT ALL THAT APPLY.)

Item 6.310: “Who makes the decision about what to do with the money/item borrowed from [SOURCE]?” (SELECT ALL THAT APPLY.)

For Items 6.309 and 6.310, if more than one person contributed to the decisions, be sure to select all that apply.





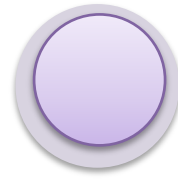
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MODULE 6

Sub-Module 6.4B: Group membership

Objective



To collect information about the respondent's knowledge of groups in the community and the respondent's involvement in these groups



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MODULE 6

Sub-Module 6.4B: Instructions

There are two items in the sub-module: 6.404 and 6.405 that you will ask about the listed groups (A–K).

- Read the introductory statement: “The next few questions are about different groups or organizations that may exist in your community.”
- Beginning with group A, work in order, one group at a time (A–K).
- Ask Item 6.404.
 - If ‘NO’, skip to the next group.
 - If ‘YES’, ask Item 6.405 and then go to the next activity.
- Record any groups not captured in group K (Any other formal or informal organization (SPECIFY)).





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MODULE 6

Items 6.404–6.405: Group existence and participation

Item 6.404: “Is there a [GROUP] in your community? These include both formal and informal groups.”

Item 6.405: “Are you an active member of this [GROUP]?”



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MODULE 6

Types of community groups

- Agricultural/livestock/fisheries producers' (including marketing groups)
- Water users'
- Forest users'
- Credit or microfinance (including SACCOs/merry-go-rounds/ VSLAs)
- Mutual help or insurance (including burial societies)
- Trade and business
- Civic (improving community) or charitable (helping others)
- Local government
- Religious
- Other women's



Other formal or informal
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MODULE 6

6.4B: Definitions

- **Producer**—somebody or something that makes, grows, creates, or manufactures goods or services
- **Marketing**—communicating the value of a product or service, for the purpose of selling that product or service
- **Credit**—when one party provides another party with financial resources or goods or services; the receiving party either repays or returns those resources (or other materials of equal value) at a later date
- **Microfinance**—a source of financial services for entrepreneurs and small businesses lacking access to banking and related services





MODULE 6

6.4B: Definitions (cont.)

- **Mutual**—something experienced, performed, or shared by each of two or more with respect to the other
- **Trade**—any work pursued as a business or to make a living, usually some line of skilled manual or mechanical work or a craft

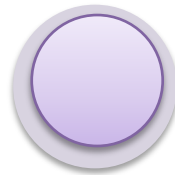




MODULE 6

Sub-Module 6.6A: Time allocation

Objective



To collect information about how the respondent spends his or her time in a 24-hour period

There is only one questionnaire item in the sub-module (Item 6.601): a 24-hour activity log. It is the story of the respondent's day.

- Starts yesterday at 4:00 a.m. and finishes at 3:59 a.m. of the current day





MODULE 6

6.6A: Instructions

- Fill out the activity log on paper.
- Later, transfer the data to the appropriate section of the questionnaire on the tablet.
- Work with a pencil that has an eraser so that you can make corrections as you complete the log.
- Become familiar with the log organization.
 - Time for each hour is given as 4:00, 5:00, 6:00, etc.
 - Each hour is divided into 4 intervals (boxes), with each representing 15 minutes.
- Become familiar with activities listed in Item 6.601 (A-V).





MODULE 6

6.6A: Instructions

- Read the introductory statement: “Now I’d like to ask you about how you spent your time during the past 24 hours. This will be a detailed accounting. We’ll begin from yesterday morning at 4 am, and continue through to 4 am of this morning.”
- Do not ask what the respondent was doing at any time.
- Do not read the list of activities to the respondent.
- For each activity, determine what time it began and how long it took.





MODULE 6

6.6A: Instructions

- Start by asking when the respondent got up in the morning, what she did first, and how long that lasted.
- Record the respondent's wake up time and first activity or activities.
- Then ask what the respondent did next and how long that lasted.
- As the respondent describes what she did throughout the day, determine which of the listed activity categories each activity fits into.
- Probe if necessary so that you can fit it into one of the listed activity categories.





MODULE 6

6.6A: Instructions

- If two activities were done at the same time, ask the respondent which was her main focus at the time.
 - This is her primary activity for that time period.
 - The other activity is a secondary activity for that time period.
- For each primary activity, on the “PRIMARY LINE”:
 - Write the activity letter in the box that corresponds with the start time.
 - Draw a line from that point through the 15-minute boxes to the box that corresponds with the time the activity ended.
 - Put a dot in the final box.
- Repeat for the secondary activity using the “SECONDARY” line.





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MODULE 6

ACTIVITY TYPE	NIGHT				MORNING				DAY																											
	4:00 AM				5:00 AM				6:00 AM				7:00 AM				8:00 AM				9:00 AM				10:00 AM											
24-HOUR CLOCK																																				
15-MINUTE INTERVAL	:15	:30	:45	:60	:15	:30	:45	:60	:15	:30	:45	:60	:15	:30	:45	:60	:15	:30	:45	:60	:15	:30	:45	:60	:15	:30	:45	:60	:15	:30	:45	:60	:15	:30	:45	:60
PRIMARY	A				C				V				B				K				G															
SECONDARY									I				S																							
	A SLEEPING AND RESTING												M WEAVING/SEWING/TEXTILE CARE																							
	B EATING AND DRINKING												N COOKING																							
	C PERSONAL CARE																O DOMESTIC WORK (INCLUDING FETCHING WATER AND COLLECTING FUEL)																			
	D SCHOOL (INCLUDING HOMEWORK)																P CARING FOR CHILDREN																			
	E WORK AS EMPLOYED																Q CARING FOR ADULTS (SICK, ELDERLY)																			
	F OWN BUSINESS WORK																R TRAVELING (NOT FOR WORK OR SCHOOL)																			
	G FOOD CROP FARMING																S WATCHING TV/LISTENING TO RADIO/READING																			
	H CASH CROP FARMING																T EXERCISING																			
	I LIVESTOCK RAISING																U SOCIAL ACTIVITIES AND HOBBIES																			
	J FISHING OR FISHPOND CULTURE																V RELIGIOUS ACTIVITIES																			
	K COMMUTING (TO/FROM WORK OR SCHOOL)																X OTHER (SPECIFY) _____																			
	L SHOPPING/GETTING SERVICE (INCLUDING HEALTH SERVICES)																																			



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MODULE 6

Item 6.60I (cont.)

- If the respondent describes an activity that does not fit in any category, use 'X' (OTHER, specify) and be sure to specify the activity on the log.
- If you need to add more than one "OTHER" activity, add another category using the next letter alphabetically (e.g., X, Y, Z) and specify the activity.
- If an activity occurred for most of the 15-minute interval (up to 8 minutes), mark the box for that activity.
- If an activity occurred for less than 8 minutes, do not mark the box for that activity.





MODULE 6

Sub-Module 6.6B: Satisfaction with time allocation

Objective



To collect information on how satisfied the respondent is with the way she allocates her time to have enough time to do things she enjoys.





MODULE 6

Item 6.60 | B: Usual work day

“In the past 24 hours, did you work, either at home or outside the home, more than usual, about the same amount as usual, or less than usual?”

- **Purpose:** To compare the past 24 hours with the usual amount of time the respondent spends working, to know whether the past 24 hours is representative of the respondent's usual workload, and not a holiday or special situation

