SAVIX MIS VSLA

FEED THE FUTURE
The U.S. Government's Global Hunger & Food Security Initiative

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OUTLINE

Background: Historical Foundations

What is SAVIX MIS

Differences between SAVIX MIS and Excel MIS

NGOs in Ghana who use SAVIX MIS

Basic architecture of SAVIX MIS

How to register with SAVIX MIS.

BACKGROUND: HISTORICAL FOUNDATIONS

- In 2005 CARE asked VSL Associates to develop a simple Excel-based MIS. Shortly after its launched in 2006, Oxfam, Plan and CRS, funded its 2nd version, 6 countries.

- In 2008 Gates Foundation invested in SG projects implemented by CARE, Oxfam and CRS in 6 countries.

- Q2 of 2010, VSL Associates develop a web based SAVIX MIS as a means of tracking the performance of 42 projects.

- Today, 44 countries with 958 projects and **241,000 savings groups (SG)**, **with a total membership of 5.27 million members**.

BACKGROUND: WHAT IS SAVIX MIS

- The SAVIX is a reporting system that provides transparent and standardized data on community-managed microfinance.

- The SAVIX is available free on (www.mis.thesavix.org) and is fully functional as a stand-alone MIS solution for agencies that promote savings groups.

- The aim to: *increase awareness of SG scale, facilitate analysis, develop norms and improve performance operational practice by comparing project performance and reporting on long-term research findings.*

- The goal is: benchmarking and informed decision-making to achieve high-quality program results.

MIS IN GHANA ON SAVIX PLATFORM

- CRS Ghana
- CRS Ghana SILC
- **CSLP Ghana VSLA**
- CARE Ghana
- BOC Ghana
- Concern Universal Ghana
- Concern Universal Ghana BLF
- CST Ghana VSLA BOC
- E4L Ghana
- **RING Ghana VSLA**
- SBF Ghana VSLA BOC
- SILDEP Ghana VSLA BOC

- WACEP Ghana
- Hopeline Ghana VSLA BOC
- JAKSALLY Ghana VSLA BOC
- Microfinplus Ghana
- YARO Ghana BOC
- YARO Ghana PAGES
- World vision Ghana
- Ghana PAGES
- Microfinplus Ghana VSLA
- FYSSO Ghana VSLA BOC
- BOC
- RAP Ghana VSLA BOC

DIFFERENCES BETWEEN SAVIX MIS AND EXCEL MIS

SAVIX MIS	EXCEL MIS
web-server based, accessed from any location worldwide, by any number of authorised users, simultaneously.	Installed on a single computer at a single location, restricted to one user
Not restricted to a single Project, and an unlimited number of projects can be created under one MIS	Different Projects used separate instances of the MIS.
Most illogical data is rejected at the time of entry, eliminating the need for centralised screening	Most illogical data is rejected by manual screening which may passed unnoticed.
Projects that are in different MIS (and also in different countries) can be linked together in Networks.	This done manually
Aggregation and comparison of results in an unlimited number of projects is made easy and simple.	This done manually

BASIC ARCHITECTURE OF SAVIX MIS

The system operates at three different levels:

- **The MIS.** This is where the individual Project is created and its data stored. An MIS can house an unlimited number of Projects. The MIS Administrator is responsible for:
  - *creating the MIS*
  - *creating individual Projects*
  - *creating User-defined fields (in addition to standard fields) for data that will be asked of all Projects.*

- **The Project.** This is the basic unit of the MIS. It is where individual group data is entered and operational performance reports are generated. Each Project has its own Administrator (PA) and, optionally, its own Data Entry Officer (DEO).

- **The Network.** It is mainly used by international NGOS to consolidate all of their Savings Group Projects either regionally or worldwide, but can also be used in a single country to link together Projects that are being implemented by different partners, each of which has created its own MIS.

HOW TO REGISTER MIS ON SAVIX

Registering an MIS 1: Open MIS at www.mis.thesavix.org

Registering an MIS 2: Initiate the registration process

Registering an MIS 1: Open MIS at www.mis.thesavix.org

Registering an MIS 4: Register MIS

Registering an MIS 5: Instructions for finalising the creation of the MIS identity

Management Information System

Read first: SAVIX Management Information System (explanation)

The Management Information System (MIS) allows Implementing Organizations to conveniently track a variety of Projects, as long as they are all in the same country and are implemented in the same currency.

A MIS is established by an MIS Administrator, who chooses the country and currency of the MIS (this cannot be changed later), and establishes at least one Project. The MIS Administrator will assign a Project Adminstrator to each Project at the time of setting up each Project in the MIS.

Most often MIS Administrators will be located in national offices, and Project Administrators will be located in sub-offices near to Project sites. Data entry is done at the Project level, and can be done by a Data Entry Officer with their own unique Username and password, or by a Project Administrator. MIS Administrators do not enter data into Projects.MIS

Administrators have the option to establish User-defined datafields. If they choose to do this, all Projects within that MIS will see those User-defined datafields. If the fields are made manadatory, all Projects will need to enter that data in order to save Group records.

Continue registration

Funded by

Management Information System

Register new MIS

To start using the Management Information System (MIS) you must register with a valid E-mail address and establish a password. You must also choose a unique name for your MIS, based on your organization name.

To complete the registration process you will be asked to verify your E-mail address, by following a link in an E-mail that will be sent to the E-mail address you enter. Once you have followed that link, you will be taken through the MIS setup process.

MIS name :	VSL Associates Tanzania
Username/E-mail :	vsla.tanzania@outlook.com
Password :	••••••••
Confirm password :	••••••••

Register

Registering an MIS 6b: Open your e-mail

REGISTERING AN MIS 6A: OPEN YOUR E-MAIL

New   Reply | ∨   Delete   Archive   Junk | ∨   Sweep   Move to ∨   Categories ∨   •••

VSLA Registration

support@vsla.eu   Add to contacts 12:27
To: vsla.tanzania@outlook.com

Actions ∨

Thank you for registering at http://mis.thesavix.org

Your email address was pointed as an username for registration of an MIS on http://mis.thesavix.org.

In order to activate your account, please follow http://mis.thesavix.org/p:en/confirmation.html?rid=55741&mis=VSL Associates Tanzania You can change your password at any time on the website.

Greetings,

VSL Associates

Outlook

Microsoft account What's this?

vsla.tanzania@outlook.com

••••••••

☐ Keep me signed in

Sign in

Can't access your account?

Sign in with a single-use code

The MIS Administrator may find that the e-mail appears in junk, because this will depend on server settings. If this is the case, restore the e-mail to the Inbox and then click on the long URL (1) that identifies the MIS (in this case VSL Associates Tanzania).

Once the MIS Adeministrator clicks on the URL, the system will automatically take the MIS Administrator to the MIS home page, where (s)he will be able to initiate the setup sequence. This involves all of the necessary steps neede in setting up the MIS and creating the first Project.

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On the main MIS screen, click the flag of your language (1), and find the MIS on the dropdown `MIS name´ list (2).  Once selected, the MIS name will show in the `MIS name´ box. Enter your MIS Administrator e-mail identity (3) and the MIS password (4), then press the `Sign in´ button. You will be taken to the MIS setup - General Information screen. NOTE: The MIS password should not be the same as the E-mail password.

ANALYSIS AND RESULTS

THANK YOU